

Pre-Conference Information

Het Rijnlands Lyceum Oegstgeest Model United Nations 2024

Date, Time, Place

The conference will take place at Rijnlands Lyceum Oegstgeest (RLO). The address is Apollolaan 1, 2341 BA Oegstgeest.

If traveling by car, RLO is located near Exit 7: Oegstgeest | Rijnsburg on the A44. Please note that there are limited parking spaces around the school. The school is also easily accessible by public transport, being a 10-minute walk from the bus stop Leidsebuurt. Visitors are recommended to take a train to Leiden Centraal followed by either bus 20, 21 or 57 to the bus station Leidsebuurt.

The conference takes place from Friday October 11 to Sunday October 13. For a programme of events please find on the website or see below.

Upon arrival, we kindly request MUN Directors, student officers and individual delegates to first visit the info-desk for your badge and the badges of your delegation. **Please do not lose your badges!**

<i>Friday 11th October (optional for delegates, mandatory for StOff)</i>	
11:30-12:45	Arrivals for delegates & visitors
11:30-12:45	StOff Briefing
13:00-14:00	Mandatory MUN Director's Meeting
13:00-15:00	Workshops
15:00-16:00	Lobbying in Committee
16:15-17:00	StOff Debriefing

<i>Saturday 12th October</i>	
8:00-8:30	StOff Briefing
8:00-8:30	Arrivals and Registration (for delegates)
8:30-9:15	Opening Ceremony
9:30-17:00	All Committees in Session
12:00-14:00	Staggered Lunch

17:15-18:00	StOff Debriefing
20:00-00:00	RijnMUN Party at RLO (optional)

<i>Sunday 13th October</i>	
8:30-9:00	StOff Briefing
9:00-15:30	All Committees in Session
11:30-1330	Staggered Lunch
15:30-16:00	Break
16:00-16:45	Closing Ceremony
17:00-17:30	StOff Debriefing

What to Bring

- *Food (Friday):* Please note that lunch will not be provided on Friday, so it would be wise to bring a packed lunch, and/or several small snacks. **Those with celiac disease must bring their own lunch for Saturday and Sunday.** Please also make sure all dietary restrictions have been informed to the Board of Directors. Ham, cheese, and hummus sandwiches will be offered as lunch on Saturday and Sunday together with fruits and small snacks, but participants are always welcome to bring their own food and snacks if they prefer.
- Device and charger for resolution or amendment-writing. WiFi will be provided.
- Pen, paper, water bottle. **Delegates are expected to bring their own notepaper!**

Rules of Conduct

- Delegates must respect all other staff and delegates associated with the conference and follow guideline given by the Board of Directors;
- Visitors must wear diplomatic/formal attire and carry their badges at all times.
- Delegates must follows rules of procedure as guided by their student officer during debate time

Safety

In case of a fire/emergency, participants must all follow RijnMUN staff members instructions and evacuate out of the building safely and calmly. Supervisors of Het Rijnlands Lyceum Oegstgeest will be present during the conference and at the party to oversee the safety of using the venue.

Payment for the Conference

School delegations will have their invoices sent to the MUN Director's email, the one used for delegation registration. For student officers whose schools have also sent a delegation, please find your student officer fees included in the school delegation invoice sent to your MUN director.

Remaining student officers and individual delegates will have their invoices sent to the email which they used for their applications.

List of Friday Workshops

Workshops will be offered by experienced chairs and our own Board of Director members. The workshop operates with a walk-in system. You may choose any workshop upon arrival until the room is full.

- Mock debate: Stephanie Wieberdink and Tarana Saha
- Speech Writing: Vikram Klaassens and Samantha van Ingen
- Speaking and Rules of Procedures: Hidde van der Ligt and Alice Rinalducci
- Resolution Writing: Karel Duchatteau and Ruben van Zuijlen

RijnMUN Party

Saturday evening there will be a party for all RijnMUN participants. This party takes place in the auditorium of Het Rijnlands Lyceum Oegstgeest from 20:00 to 00:00, with doors closing at 21:30.

There is no theme or dress code at the party, but **badges are required to present it to enter the party** and have to be able to be presented if asked for by a member of staff. Bags will be checked upon arrival and **alcoholic drinks and or drugs are strictly forbidden**. If violation of this rule is found, the participant will be immediately removed from the party, the conference, and any future RijnMUN events as a whole.

Attendees should also be aware that there will be **flashing lights, loud noises and artificial smoke** at the party, so please contact your MUN director, chair or a member of the Board of Directors if this is an issue.

Other Offers

- *Charity table* will be open on Saturday and Sunday. Participants may buy home-made treats from the charity table and have it delivered to them/a friend during debate. Payment can only be made by card.
- *Merchandise* will be available for sale at the conference, including water bottles, folders, and more. Please note, they are all in limited quantities and you may only pay by card.
- *Cloakroom* can be used for free but will only be open on Saturday and Sunday

For any further questions or concerns, please do not hesitate to contact our Board of Directors.